



Tam House

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## **GUIDELINES FOR LIVING TOGETHER AT TAM HOUSE**

### **GENERAL**

- Every resident is responsible for his or her private room. Common area responsibility is shared by all.
- Each resident is equal and has an equal voice. There is no seniority nor entitlement.
- There is no smoking anywhere on Tam House property.
- Dogs and dog visitors are not allowed.
- Overnight visitors are not allowed.
- In the event of a medical emergency you must call 911.

### **YOUR ROOM**

- You are expected to keep your room clean and safe. You may contract with the cleaners if you choose not to clean it yourself, but it must be kept relatively clean and neat to avoid falls. A fire inspection happens at least once a year.
- Do not eat nor store food in your rooms.
- No burning of candles.
- Our handyman will change high fixture light bulbs. You are responsible for all else in your room.
- You pay for your own phone and television in your room; free Wi-Fi is provided throughout the house.
- Keys: You are responsible for both keys to your room. Find a key companion to hold your spare key, as there is no one available 24/7 to open a locked door for you.

## **COMMON SPACE**

- All public spaces are open to all residents.
- A cleaning crew comes in every 2 weeks, but residents are expected to clean up after themselves in public spaces.
- The chef's kitchen is out of bounds except for weekend meal prep.
- Please be fully dressed in public areas.
- No storage of personal items is available outside of your room. Some exceptions are allowable with discussion with other residents.
- There are quiet hours in each house, usually from 10:00 pm to 7:30 am. Please honor them.
- Visitors are not welcome to walk in. Please meet your guests at the door and be sure they follow basic privacy rules of the house.

## **RENT**

- Rent is due on the 1st of the month; late on the 4th. A late fee of \$25.00 may be assessed. If you are having difficulty, talk to the Manager before the rent is late.

## **HEALTH, MAINTENANCE, AND SAFETY**

- Bring all issues to administrator, especially small leaks, running toilets, electrical problems – immediately. It helps keep costs down.

## **FOOD**

- No food nor food storage in your rooms.
- Breakfast supplies are provided (limited). Lunch is your responsibility. Please do not hoard common breakfast or leftovers for lunch. A fully cooked dinner is prepared 6 nights a week; residents work together to decide how to provide for Sunday food.
- In the interest of fostering community, residents are asked to eat as many dinners together as they can.
- Let the cook know at least a day in advance if you will NOT be eating that day.

## **LAUNDRY**

- The house provides laundry and soap. Please do not run many small loads each week; conserve water by running larger less frequent loads.
- Sign up for laundry room times. At least 10 people use one machine each week.
- Laundry must be completed and quiet by 9:30pm.

## **CARS AND PARKING**

- There is no guaranteed parking at T1. The drive is drop off and pick up only and for the chefs use.
- You may apply for a permit at the Police Station. Limited parking is available at T2. The residents agree upon a rotation for use.
- A disabled placard allows you to park on the street at any time.

## **COMMUNICATION**

- Please try to resolve differences among yourselves as quickly as possible. If necessary the Manager can help you with that skill.
- House meetings may be called periodically – generally following the Tam House Board Meetings. You may call them or the Manager may, to assure information is clear and accurate.
- Bullying and verbal threats are cause for termination – violence is cause for IMMEDIATE termination.
- Acting as another resident's caregiver or managing their medications for them is not allowed.